

Meeting	Raupo Drainage Committee
Date	Friday 11 May 2018
Venue	Raupo Drainage Board Offices – Wharf Road, Ruawai
Time	Meeting commenced at 10.00am Meeting concluded at 11.30am
Status	Confirmed

Minutes

Membership

Chair: Ian Beattie

Members: Greg Gent, David Hart, Brian Madsen, Ross McKinley, Ken Whitehead,
Mayor Jason Smith, Councillor Anna Curnow,

Staff and Associates:

Chief Operating Officer and General Manager Infrastructure, Land Drainage Co-ordinator,
Governance Advisor (Minute-taker)

Jason Marris
General Manager Governance, Strategy and Democracy

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Confirmed

Minutes of the meeting of the Raupo Drainage Committee
Friday 11 May 2018 in Ruawai
1 Opening
1.1 Present

[Secretarial Note: Councillor Jonathan Larsen stepped down from this Committee, Councillor Curnow [incorrectly stated 'Councillor del la Varis-Woodcock' in the agenda] was appointed in March 2018.]

Chair: Ian Beattie

Members: Greg Gent, David Hart, Ross McKinley, Ken Whitehead, Mayor Jason Smith
 Councillor Anna Curnow

In Attendance

Name	Designation	Item(s)
Shelley Paniora	Executive Assistant	All (Minute-taker)
Wayne Crump	Drainage Co-ordinator	All

1.2 Apologies

Moved Beattie/McKinley

That the apology of Brian Madsen be received.

Carried

1.3 Confirmation of Agenda

The Committee to confirm the Agenda.

1.4 Conflict of Interest Declaration

Nil.

1.5 Deputations and Presentations

Nil.

2 Confirmation of Minutes
2.1 Raupo Drainage Committee Minutes 16 November 2017

Democratic Services Manager 1603.22

Moved Beattie/Whitehead

That the unconfirmed minutes of the Raupo Drainage Committee meeting held on 16 November 2017 be confirmed as a true and correct record.

Carried

2.2 Raupo Drainage Committee Minutes 15 February 2018

Administration Manager 1603.22

Moved Beattie/Whitehead

That the unconfirmed minutes of the Raupo Drainage Committee meeting held on 15 February 2018 be confirmed as a true and correct record.

Carried

3 General

3.1 Asset Management Report: February 2018

Land Drainage Co-ordinator 4303.24

Moved Beattie/Whitehead

That the Raupo Drainage Committee receives the Land Drainage Co-ordinator's report 'Asset Management Report: October 2017' dated 08 November 2017. This will enable the Committee to be informed of the current issues.

Carried

3.2 Asset Management Report: May 2018

Land Drainage Co-ordinator 4303.24

Moved Curnow/Whitehead

That the Raupo Drainage Committee receives the Land Drainage Co-ordinator's report 'Asset Management Report: May 2018' dated 26 April 2018. This will enable the Committee to be informed of the current issues.

Carried

3.2 Raupo Financial Report – period ended 31 December 2017

Financial Services Manager 4303.24

Moved Beattie/Whitehead

That the Raupo Drainage Committee receives the tabled Raupo Drainage District Financial Report – period ended 31 December 2017.

Carried

3.3 Raupo Financial Report – period ended 31 March 2018

Financial Services Manager 4303.24

Moved Hart/McKinley

That the Raupo Drainage Committee receives the tabled Raupo Drainage District Financial Report – year ended 31 March 2018.

Carried

4 General Business

4.1 Extension to Raupo Drainage District A

Land Drainage Co-ordinator 4303.24

The Board was asked to accept an additional 248 metres of drain into Raupo Drainage District A with the creation of an additional property from Peter and Sara Ball. The reason being that the new property requires a drainage outlet and does not currently have an outlet. The new drain would be numbered 6C in the network. The drain needs to be at an acceptable standard to the Land Drainage Co-ordinator prior to the Drainage District taking the drain on.

Moved Gent/Hart

That the Raupo Drainage District accepts an additional 248 metres of drain to be maintained as part of the wider drainage network, into the Raupo Drainage District A, from Lot 1 DP 396376.

Carried

5 Closure

The meeting closed at 11.30am.

Confirmed 16 August 2018

Chair I Beattie